

North Queensland Economic Diversification Grants

(North & Far North Queensland Monsoon Trough, 25 January - 14 February 2019)

Expression of Interest Form

v1 25/01/2021

About this form

All Expressions of Interest for North Queensland Economic Diversification Grants Scheme are to be completed using this form. This Scheme is being administered by the Queensland Rural and Industry Development Authority (QRIDA) on behalf of the Australian Government.

If you have any questions regarding the requirements of the North Queensland Economic Diversification Grants, please contact QRIDA on Freecall 1800 623 946 or visit www.qrida.qld.gov.au

Section 1 - Applicant details

Eligible entity type - please select the eligible entity which best describes the applicant:

- | | |
|--|--|
| a small to medium sized business | a tertiary institution including universities in Queensland |
| an association incorporated under the <i>Associations Incorporation Act 1981</i> | a local government under the <i>Local Government Act 2009</i> |
| a cooperative registered under the <i>Cooperatives Act 1997</i> | an Aboriginal and Torres Strait Islander corporation registered under the <i>Corporations (Aboriginal and Torres Strait Islander) Act 2006</i> (Cwlth) |
| an industry organisation | |

Applicant 1 name

Legal / registered name

ABN

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GST registered?

Yes

No

Road address:

Postal address:

Please tick if same as road address

Town/city

State

Postcode

Town/city

State

Postcode

Industry

ANSZIC industry code

Authorised person 1 – refer to acknowledgments and consents for further information

Name

Position

D.O.B (DD/MM/YYYY)

Mobile

Email address

Is this person authorised to provide information on behalf of the applicant in regard to this application?

Yes

No

Is this a joint application?

(If yes, please complete the Applicant 2 section. If more than two, please provide additional applicants' details separately)

Yes

No

Eligible entity type

Refer to Guidelines 4.1



Australian Government

Freecall 1800 623 946 www.qrida.qld.gov.au

/QRIDAMedia

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/company/QRIDA

@we.are.qrida

Queensland Rural and Industry Development Authority (QRIDA)

GPO Box 211 Brisbane Qld 4001 Email: contact_us@qrida.qld.gov.au ABN: 30 644 268 943



Queensland Government

Section 1 - Applicant details (continued...)

Applicant 2 name

Legal / registered name

ABN

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GST registered?

Yes

No

Road address:

Postal address:

Please tick if same as road address

Town/city

State

Postcode

Town/city

State

Postcode

Industry

ANSZIC industry code

Name

Position

D.O.B (DD/MM/YYYY)

Mobile

Email address

Is this person authorised to provide information on behalf of the applicant in regard to this application?

Yes

No

Authorised person 2 – refer to acknowledgments and consents for further information

Name

Position

D.O.B (DD/MM/YYYY)

Mobile

Email address

Is this person authorised to provide information on behalf of the applicant in regard to this application?

Yes

No

Section 2 - Overview of applicant/s

Please provide a brief description of applicant/s including description of the entity, location, industry, turnover, employees and, if a joint application, the relationship between applicants.

Annual turnover (please detail applicant/s' annual turnover for past 2 years)

Entity name	FY20	FY19

Number of years in operation

Number of employees (FTE)*

Section 3 - Project details

Please select which best describes your project:

Project related to agriculture and agricultural value chains

Project not related to agriculture

Project title *(this may be used in media releases, launches and promotional materials)*

Amount of funding requested (\$)

Project summary *(150 words max)*

Project location

Please provide details of your project's location:

Location name	Address	Local Government Area	Percentage of project activities at this address (%)

Section 4 - Project funding

Is the applicant/s solely responsible for incurring the costs claimed in this application?

Yes

No

Please estimate all costs related to the project. All amounts should be *GST exclusive*.

Project activity	Estimated cost
Total estimated cost (GST excl)	

Section 4 - Project funding (continued...)

Funding source	Confirmed or pending?	Amount
Grant funding requested		
Applicant's cash contribution		
In-kind contribution		
Other government assistance		
Other (please detail below)		
Total (GST excl)		

If you have recorded cash contributions under 'Other' above, please provide details of these below.

Section 5 - Project description

The North Queensland Economic Diversification Grants Scheme is a competitive grant program. All Expressions of Interest must demonstrate the potential for their projects to meet the assessment criteria. Please indicate below which assessment criteria your project will meet.

Public benefit

The proposed project has the potential to:

- | | | |
|--|-----|----|
| • grow an emerging industry | Yes | No |
| • expand a small-scale industry | Yes | No |
| • intensify and add value to an existing industry and its supply chain | Yes | No |
| • increase diversification in employment | Yes | No |
| • increase transferability of skills in the workplace. | Yes | No |

Please also provide the number of FTE jobs that will be created

For the purpose of this form, full time work is 35 hours per week. To calculate FTE, add the number of hours to be worked by employees in a week and divide that total by 35. This number will determine FTE. For example, seven casual employees working 10 hours per week totaling 70 hours per week equates to two full time employees.

Additional FTE jobs created during the project (direct)

Additional FTE jobs created 12 months after completing the project (direct)

Additional indirect FTE jobs

Please provide any further supporting information (100 words max)

Capability and capacity

Please briefly list the applicant/s' experience or qualifications which will support the successful completion of the project.

In dot point form, please note any previously completed projects and outcomes, feasibility studies for this project or any other activities related to the project.

Section 5 - Project description (continued...)

Please briefly list any prerequisites for the project to be delivered.

Refer to any relevant legislation, planning, construction and/or approvals that are required to commence the project, including those you have received, are being processed and you will need to apply for.

Have you considered the long-term viability of this project, including access to finance, target markets, financial capability to complete the project, and contingency for cost overruns?

Yes

No

Have you considered the potential risks associated with this project and mitigation strategies to manage these risks including during construction, financing, planning approvals, legal and property acquisitions?

Yes

No

Please provide any further supporting information (100 words max)

Acknowledgements and consents

In the following sections, titled acknowledgements, consents and privacy statement QRIDA means Queensland Rural and Industry Development Authority.

Acknowledgements

I/We have read and understood the guidelines for the North Queensland Economic Diversification Grants Scheme and have obtained clarification where needed.

I/We certify that:

- a) all of the information provided in the whole of this application is true and accurate; and
- b) to the extent this application or any information provided in relation to this application contains information of, or about, another person, I/we have the authorisation of that person to provide the information and for it to be used and disclosed in accordance with the above authorisations.

I/We are aware that it is an offence and that penalties may be applied under the *Rural and Regional Adjustment Act 1994* (Qld) if any information provided in an application or any document provided in respect of an application is found to be false misleading or incomplete in a material manner.

I/We have read the Privacy Statement below and understand how personal information provided in my/our application may be used and disclosed.

Consents

I/We authorise QRIDA and each of its authorised representatives to obtain or collect such information as QRIDA or an authorised representative considers to be necessary or appropriate in connection with this application or any aspect of the Scheme from:

- a) any accountant, solicitor, business consultant, bank, financier, supplier, processor, or other agent named or identified in this application or in supporting documentation provided with, or in support of, this application; and
- b) any Commonwealth, State, Territory or local government department, agency or authority that QRIDA or an authorised representative may consider relevant, (each a **Relevant Person**).

Without limiting the above I/we authorise any Relevant Person to disclose to QRIDA and its authorised representatives such information as may be requested about me/us in connection with this application or any aspect of the Scheme.

I/We understand and agree that QRIDA and its authorised representatives will use information contained in or provided in relation to this application and other supporting information to determine if my/our organisation is eligible to receive a grant under the Scheme and in relation to the administration and management of the Scheme and any grant provided to me/us under the Scheme.

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Acknowledgements and consents (continued...)

I/We authorise:

- a) QRIDA and each of its authorised representatives to disclose:
- that I/we have made this application;
 - information contained in this application or any supporting documentation provided with, or in support of, this application;
 - information collected by QRIDA or an authorised representative from any Relevant Person;
 - details of QRIDA's assessment of this application; and
 - information about any previous application I/we have made to, or financial assistance I/we have received from QRIDA.
- (in each case, Disclosable Information) to any:
- Relevant Person or any subcontractor or agent of QRIDA, for purposes related to the assessment of this application or the administration and management of the Scheme or any grant provided to me/us under the Scheme, and for the purposes set out in the Privacy Statement; and
 - any other, Queensland or Australian Government department, agency or authority, for policy planning or other governmental purposes of that department, agency or authority; and
- b) the use of Disclosable Information by any department, agency or authority or other person referred to in a) above for a purpose stated in a) above or any purpose set out in the Privacy Statement.

I/We agree to participate in follow up surveys regarding any grant provided under the Scheme or its outcomes, if requested.

I/We agree to respond to information requests from the National Drought and North Queensland Flood Response and Recovery Agency in relation to reviews or evaluations of this Scheme.

I/We understand that if I/we fail to provide any information requested in this form or do not agree to any of the possible exchanges or uses detailed above my/our application may not be accepted by QRIDA.

Privacy statement

QRIDA may collect, use, and disclose the personal information provided via this form in accordance with the *Information Privacy Act 2009* (Qld) and its privacy policy, available at: www.qrida.qld.gov.au/privacy. Personal information provided on, or in support of, this application by you or that is obtained from any Relevant Person, may be used by QRIDA and its authorised representatives to assess your eligibility for the Scheme and your application for the Scheme, and in relation to the administration and management of the Scheme or any grant provided to you under the Scheme. QRIDA may also use this information to provide you with information on other QRIDA schemes or other support schemes that may be relevant and of interest to you. QRIDA may also disclose your personal information in accordance with authorisations above and any department, agency, authority or other person to which such information is disclosed may use the information for the purposes stated in the authorisations. QRIDA may also disclose your personal information to its employees, contractors, related affiliates and third parties who assist it in operating its business and providing information, goods and services to you, or as otherwise required or authorised by law. Further information on these third parties is set out in the privacy policy. Some third parties may be located overseas, and you agree to QRIDA disclosing your personal information to overseas entities to enable it to perform its functions and activities. Other than as set out in the authorisations above, QRIDA is not aware of any further disclosures of your personal information made by any recipient. More information about the way QRIDA uses, discloses, and secures your personal information, how you can access and correct that information, and how you can make a complaint about a breach of privacy can be found in its privacy policy. QRIDA will comply with the *Human Rights Act 2019* (Qld) when making any decision, including with respect to collection, use, and disclosure of personal information.

In signing below, I/we are acknowledging and/or consenting to each of the matters I/we have indicated above:

Signature authorised person 1	Signature authorised person 2
Name	Name
Position	Position
Date	Date

How to apply

Please submit your completed application including all supporting documents to QRIDA by:

Post: GPO Box 211, Brisbane QLD 4001 **Email:** contact_us@qrida.qld.gov.au **Fax:** (07) 3032 0300