



Emergency Bushfire Response in Primary Industries Grants

Application Form **Primary Producers**

Queensland Bushfires, September - December 2019

v4 23/4/2020

Key information

Please complete the following information:

1. Evidence of direct damage

- **Written list of bushfire-related damage with cost estimates for each item** Yes
- **Photographic evidence of the direct bushfire-related impacts** Yes
- **For expenses already incurred** – please provide documented evidence of actual expenditure (e.g. official receipts and any associated invoices) Yes
- **Any other information that you deem appropriate** Yes

2. Confirmation of direct damage having occurred in the defined disaster area

Please provide either a rates notice, lease or agistment agreement

- Your primary production enterprise must be located in the defined disaster area;
- If you own the property, please attach a copy of your most recent Local Government rates notice for the property impacted by the disaster event. Yes
 - If you lease or agist all or part of a property, please attach a copy of your current lease or agistment agreement. Please provide sufficient information confirming you are responsible for the costs being claimed.

3. Confirmation you are an eligible primary producer

- | | | |
|---|-----|----------------|
| a) Do you derive at least 50 per cent of your gross income from your primary production enterprise? | Yes | No |
| b) If no, is this because: | | |
| i) drought reducing your total primary production income; and/or | Yes | Not applicable |
| ii) your primary production enterprise not yet reaching full production and is expected to derive such an income within a three year period; and | Yes | Not applicable |
| iii) Can you demonstrate total off-farm income (per person) is less than \$100,000 gross per annum – Please provide supporting documentation. | Yes | No |
| c) Were you operating all or part of your primary production enterprise in the defined disaster area prior to, and at the time of, the eligible disaster? | Yes | No |
| d) Do you hold an Australian Business Number (ABN) and held that ABN at the time of the disaster? | Yes | No |

Eligible disaster

Defined disaster area

Queensland Bushfires, September - December 2019

- Bundaberg Regional Council
- Gladstone Regional Council
- Gympie Regional Council
- Ipswich City Council
- Livingstone Shire Council
- Locyker Valley Regional Council
- Mareeba Shire Council
- Noosa Shire Council
- Scenic Rim Regional Council
- Somerset Regional Council
- Southern Downs Regional Council
- Sunshine Coast Regional Council
- Toowoomba Regional Council

If you have any questions regarding your eligibility for the Emergency Bushfire Response in Primary Industries Grant, please contact QRIDA on Freecall 1800 623 946 or visit www.qrida.qld.gov.au



Section 1 - Applicant details

Previous Assistance

If you have received assistance previously, please provide your QRIDA Client ID Number. Note: Any previous application information supplied is held on file by QRIDA.

QRIDA Client ID (if known):

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Entity name

Entity ABN
(if applicable):

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Please select the entity:

Sole trader

Partnership

Individual trustees

Company directors

or

Company

or

Trust

Title	Surname	Given Names	Date of Birth

Please list Company Director/s' details above

Company name

Trustee

Individual (please provide the individual trustee/s details above)

Company (please provide the Company name and the Company Directors' details above)

Trust name
(if applicable)

Trading name

Trading name ABN

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Industry type (e.g. horticulture, sheep, grain)

Entity contact name

Landline

Fax

Mobile

Email address

Road address of disaster affected property:

Postal address of enterprise:

Please tick if same as road address

Town/city

State

Postcode

Town/city

State

Postcode

Section 2 - Payment details

Please provide your bank account details for payment of the assistance funds by Electronic Funds Transfer (Note: Bank account must match the applicant entity):

Bank

Branch

BSB

Account name

Account number

Section 3 - Details of your primary production enterprise and direct damage incurred

Please provide information about your primary production enterprise, including property size, normal stocking levels / crops grown, annual turnover, employee number, commodity produced and how long you have been in operation. Please also provide a description of the direct damage that occurred to your primary production enterprise.

Section 4 - Details of the direct damage sustained as a result of the eligible disaster

Please provide an estimate of costs associated with disaster recovery in the table below.

Eligible activity	Estimate cost
Hiring, leasing or purchase of equipment and/or materials to undertake clean-up	
Additional labour costs (above and beyond normal wage expenditure, i.e. day-to-day staffing)	
Disposing of damaged goods and injured or dead livestock, including associated costs	
Repairing a building or repairing or replacing fittings in a building, if the repair or replacement is essential for resuming operation of the primary production enterprise (funding is not available for repairs to a building that is used as a dwelling, unless it is used for carrying on the primary production enterprise, for example staff accommodation)	
Repairing or replacing fencing and horticulture netting (not covered by other assistance)	
Reconditioning/repairing essential plant and equipment, including repairing damage to, or replacing, water tanks, de-silting dams, water reticulation systems, forestry equipment, aquaculture and fishing equipment	
Salvaging (but not replacing) crops, grain, feed, fertiliser and timber	
Health assessment, treatment and maintenance for livestock, poultry and aquaculture species	
Purchase of fodder, grain, and feeds for livestock and poultry, and/or stock agistment costs, and associated transport costs (not covered by other assistance)	
Purchase or hire/lease costs for equipment essential to the immediate resumption of the business (e.g. energy equipment such as generators and solar panels for non-residential purposes)	
Replacement of essential water used for firefighting purposes	
Water cartage	
Payment for tradespeople to conduct safety inspections	
Total estimate of clean-up, reinstatement activities and emergency measures	

Should you operate an eligible separate business as defined in Section 5 (the Guidelines), a separate application will be required detailing the disaster damage associated with that business.

Section 5 - Insurance

Has a claim for insurance been made in relation to the direct damage caused by the disaster?

A copy of the outcome of your insurance claim must be provided to QRIDA once determined (refer to checklist on page one).

Yes - please provide insurance details below		No - please indicate why	
Insurance company			Uninsured (please explain below)
Policy/claim no.			My/our policy does not provide cover for the items damaged or damage caused by the eligible disaster (please attach insurance policy)
Claim manager name			Other (briefly detail below)
Claim manager phone no.			

Additional insurance / other details:

Declaration and authorisation

Please tick (✓) the boxes below to acknowledge that you declare and understand that:

the grant funds are to be applied to assist in paying for the eligible costs (listed Section X) incurred as a result of direct damage caused by the eligible disaster.

the information provided in this application is true and correct.

deliberately giving false or misleading information is a serious offence under the *Rural and Regional Adjustment Act 1994* (Qld) and the *Criminal Code Act* (Qld) and may lead to prosecution.

QRIDA may seek information regarding expenditure on, and outcomes from, clean-up, reinstatement activities and emergency measures. This information may include photographs, quotations, tax invoices, receipts, bank statements or other similar records.

any assistance claimed and received under this scheme is non-assessable and non-exempt income for tax purposes.

assistance received cannot be claimed for tax deduction purposes.

QRIDA may conduct an audit of my/our quotations, tax invoices, receipts, bank statements or other similar records to verify the Emergency Bushfire Response in Primary Industries Grant amounts given under the scheme have been used in accordance with the claim.

to allow access to QRIDA and its authorised representatives, upon request, to inspect damage caused by the Eastern Queensland Bushfire event or restoration works funded by a grant to confirm funding has been expended on approved purposes.

I/We hereby authorise QRIDA and any of its authorised representatives to:

- a) collect information that QRIDA or its authorised representatives consider to be necessary or appropriate in connection with this application, from:
 - i. any accountant, solicitor, business consultant, bank, other financier, processor, supplier or other person named or identified in this application or any supporting documentation provided with, or in support of, this application
 - ii. any Commonwealth, state or local government agency or authority that QRIDA or its authorised representatives may consider relevant to this application (each relevant person).
- b) disclose to any relevant person and to any contractor or agent of QRIDA involved in the assessment or processing of this application:
 - i. that I/we have made this application
 - ii. information contained in this application or any supporting documentation provided with, or in support of, this application
 - iii. information collected by QRIDA or its authorised representatives under paragraph (a) above
 - iv. information about any previous application I/we have made to, or financial assistance received from, QRIDA.

I/We authorise any relevant person to disclose to QRIDA and its authorised representatives such information as may be requested about me/us in connection with this application.

Emergency Bushfire Response in Primary Industries Grants may result in financial, taxation, legal or other impacts. Applicants are advised to seek independent financial advice in regards to these impacts.

If you make a subsequent application for an Emergency Bushfire Response in Primary Industries Grant the total assistance cannot exceed the maximum \$75,000 available under the eligible disaster event.

Before submitting this application to QRIDA please ensure all relevant questions have been completed and all required documentation attached.

All business owners, directors or trustees must sign below.

Applicant	Signature	Name	Position	Date
One				
Two				
Three				
Four				

How to apply

Please submit your completed application including all supporting documents to QRIDA by:

Post: GPO Box 211, Brisbane QLD 4001 **Email:** contact_us@qrida.qld.gov.au **Fax:** (07) 3032 0300

Enquiries

Further information on the program is available on the QRIDA website at www.qrida.qld.gov.au

If you require assistance with completing your application, or wish to speak to QRIDA, please contact QRIDA on **Freecall 1800 623 946**.

Privacy

We understand and appreciate that our customers are concerned about their privacy and the confidentiality and security of any information that may be provided to us. QRIDA has always prided itself on its standards of confidentiality, and will continue those standards, in line with new privacy legislation. The personal information collected and maintained by QRIDA comprises your name, address, contact details and information specific to the support program. QRIDA may use your personal information in order to provide the services you require, administer and manage those services, and research and develop our services. Your personal information is also collected to advise or offer information on other support programs that may be relevant and of interest to you. If you do not wish to receive these offers or information, please call Freecall 1800 623 946 and ask for the Privacy Contact Officer. It should be noted that financial information received by QRIDA for the purposes of assessing eligibility and level of assistance under specific schemes of support, that may enable an individual to be identified, at no stage is divulged to any third party or government department.

Fuel Calculator

Please complete, detailing the fuel, machinery and operator costs incurred for the use of your own machinery or fuel provided for contractor's equipment in repairing disaster damage (if applicable)

Client GST registered? Yes No

Fuel Claim Calculator								
Fuel consumption whilst making repairs								
Machinery type & model (e.g. CAT D9T Dozer)	Fuel usage/hour	No. hours used	No. litres used for repairs	^If necessary, GST is removed if client is registered for GST. Alternatively, GST will be added where \$ per litre excludes GST and client is not registered for GST *Rebates may also be applicable for gaseous fuels and blended fuels. For information refer to www.ato.gov.au *Details on eligible liquid fuels and current rebate amounts can be located at www.ato.gov.au				
TOTAL								
Liquid fuels e.g. diesel or petrol								
Date	Fuel invoice no.	Fuel supplier	No. of litres	\$ per litre	Does \$ per litre include GST?	Fuel rebate	\$ per litre less rebate ^	Claim amount
Total				Total claim amount^				